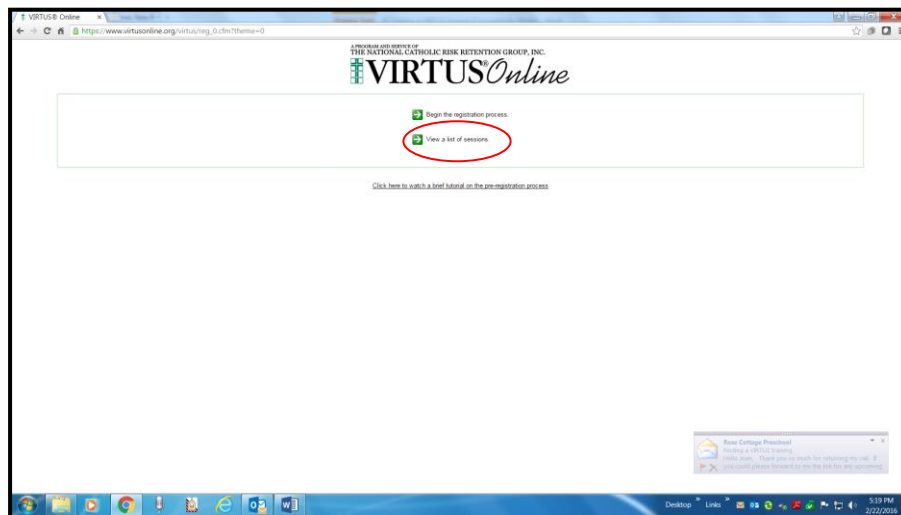


FINDING A VIRTUS® SESSION

1. Go to virtus.org/virtus/ website
2. When the Homepage comes up, click **“First-Time Registrant”** in the green box on the left.



3. Next, click on **“View a List of Sessions”** at the top of the page.



4. Under **“Select Your Organization”** scroll down to:
Los Angeles – *Region/Where You Want to Attend* – (Archdiocese)



Since the Archdiocese of Los Angeles is divided into Five Pastoral Regions, you will have to select the region where you want to attend your session

- (For Example: If you are looking for a session in the San Gabriel Region, scroll down and click on: **Los Angeles – San Gabriel Region (Archdiocese)** and click “Select” and the available sessions in that area will appear.
- You may also attend a session in a nearby region if the one of them works better for you.
• (For example: If you want to see the session listed in the San Fernando Region scroll down and click: **Los Angeles – San Fernando Region (Archdiocese)** and click “Select” etc.

5. Selecting the Correct VIRTUS® Session

Protecting God’s Children Session

- All first time participants must take the 3-hour Protecting God’s Children Session.
- All participants whose certificate has expired by more than 30 days must also retake the Protecting God’ Children Session. (See expiration date on the front of your current certificate)

Keeping the Promise Alive Recertification

- If you are recertifying and current certificate is not more than 30 days past the expiration date, you may take a 1 ½ hour Keeping the Promise Alive Session.

Option #3 Recertification

- If you have been reading the VIRTUS Online Monthly Bulletins for the past four (48 Bulletins) or more, you may qualify for an Option #3 Recertification. If you think this applies to you please contact jvienna@la-archdiocese.org

6. Following the Instructions in the “Notes” Section

- Once you have select the correct session you **must follow the in the instructions in the “Notes” section to see if you should register on VIRTUS® online or if you are required to call the parish!** .
- If it is a “closed” session, you must select another session.

For further information, call or email Brenda, bmelendez@la-archdiocese.org, (213) 637-7508.